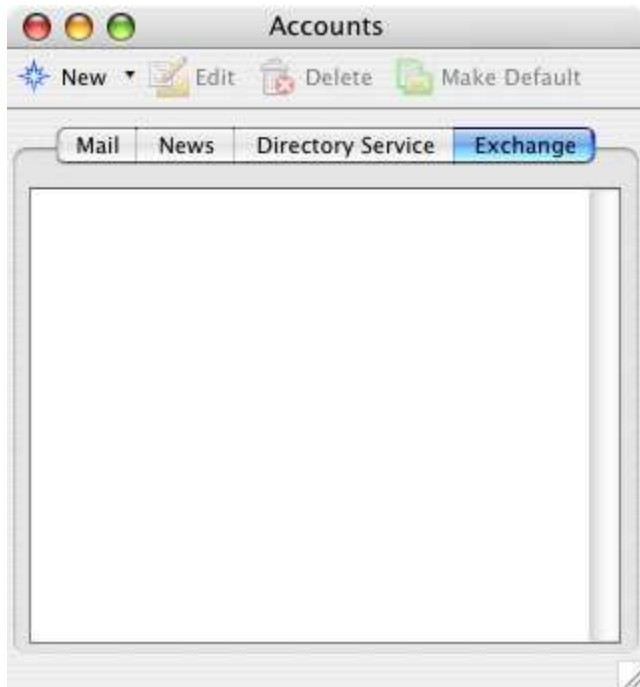


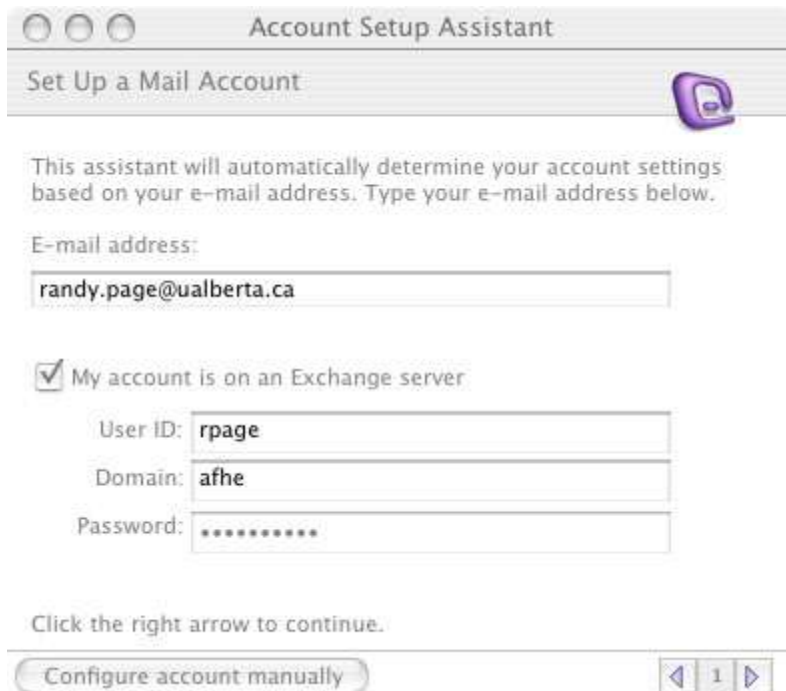
Configuring Entourage 2004 & Exchange 2003

- 1) Patch OS X to latest levels.
- 2) Install and update MS Office 2004.
- 3) Start Entourage.
- 4) Click on Entourage ? Accounts. This dialogue will appear:

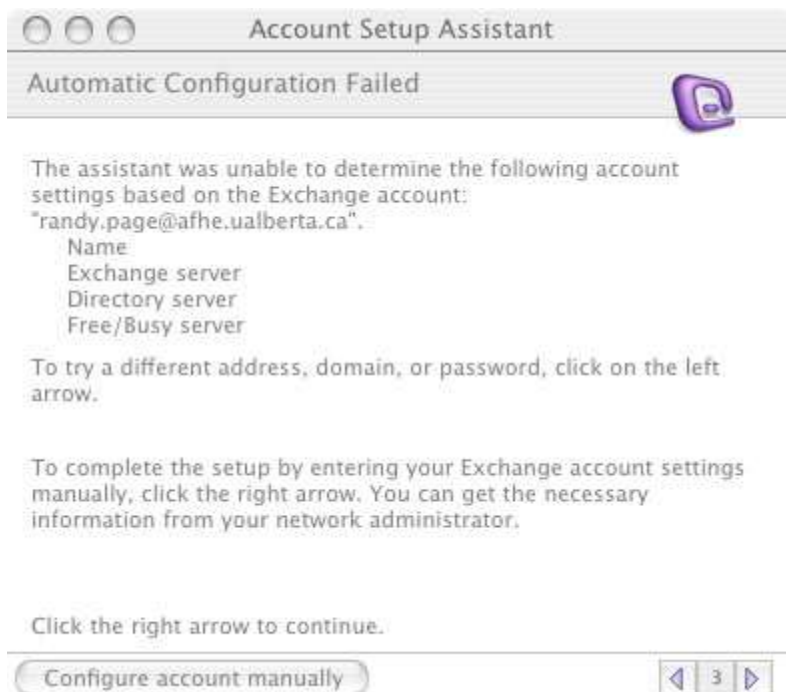


Select Exchange and then 'New'.

- 5) The new account wizard will start:



Fill in the fields as shown above and then click the right arrow. At this point entourage will attempt to locate the exchange server and autoconfigure. If this fails (and it always has for me) the following dialogue will appear:



Click the right arrow and we will continue:

Account Setup Assistant

Verify and Complete Settings

Verify and complete the following account information:

Your name:

E-mail address:

Account ID:

Password:

Save password in Mac OS X Keychain

Domain:

Exchange server:

LDAP server:

Use SSL for these servers

Click the right arrow to continue.

◀ 4 ▶

Just fill in everything as shown above and click the right arrow.

Account Setup Assistant

Setup Complete

Your mail account has been created successfully and is ready for use.

Please type a name for this account. This name is used only for display purposes.

Account name:

Add this new e-mail address to your "Me" contact

To save these settings, click Finish.

◀ 6 ▶

Congratulations. You've now configured Entourage to use Exchange 2003.

Things to note:

1) The first time that you compose an email and select 'check names' you may receive an error regarding the root certificate being out of date. This is normal, just accept the certificate and you won't see this again.

